

SPG MEETING MINUTES



MEETING INFORMATION

Date and Time: Tuesday, February 15, 2022; 7:02 to 8:10 p.m.

Location: Zoom Videoconference

Attendees: Cheryl B., Kylie B., Nicole C., Inesa F., Melaina H., Ying H., Robin K., Meghan N., Penny N., Shanna P., Jennifer S. and Karma W.

1.0 Call to Order

Cheryl B., Chair of the Selkirk Parent Group, called the February 15, 2022 meeting to order at 7:02 p.m.

1.1. Introductions

Members provided introductions.

1.2. Review and Adopt Agenda

The agenda was reviewed and adopted as presented.

1.3. January 18, 2022 SPG Meeting Minutes

Cheryl B. motioned that the January 18, 2022 minutes be approved as presented. The motion was seconded by Kylie B. and approved unanimously.

2.0 Business Arising

2.1. Action Item Review

Members reviewed the status of outstanding action items.

3.0 New Business

3.1. Chair Report

Cheryl B. provided a report.

3.1.1. SPG Core Responsibilities & Guidelines

Cheryl B. reported that the Executive reviewed the Parent Group Guidelines and provided initial feedback. Cheryl B. confirmed that a subcommittee, comprised of new and long-standing members, will be struck to oversee further recommended amendments to the Guidelines. The following members volunteered to be on

the subcommittee, to which the Selkirk Parent Group agreed: Jennifer S., Meghan N., Kylie B. and Nicole C. Members agreed the Guidelines should also be reviewed with a diversity, equity and inclusion lens. Cheryl B. asked subcommittee members to provide a project update at the March 15, 2022 Selkirk Parent Group meeting.

ACTION: Melaina H. to add "Guideline Review Update" to the March 15, 2022 meeting agenda.

ACTION: Melaina H. to share the Parent Group Guidelines (original and recently amended) with subcommittee members.

3.2. Vice Chair Report

Kylie B. provided a report. Members discussed Black History Month, agreeing it should be added to the 2022 - 2023 calendar of events.

ACTION: Melaina H. to add "Black History Month" to the 2022 - 2023 calendar of events.

3.2.1. 2022 Community Education Night Plans

Kylie B. provided an update on the planned 2022 Community Education Night, confirming that Christopher Burt is scheduled to lead a session on March 9, 2022 at 7 p.m. Kylie B. said the session will be on the topic of social and emotional skills and targeted towards younger-aged children. Kylie B. agreed to provide information to Cheryl B. for inclusion in the next school newsletter.

ACTION: Kylie B. to provide 2022 Community Education Night information to Cheryl B. for inclusion in the next school newsletter.

3.3. Treasurer's Report

Ying H. provided a report and highlighted the reconciliation difficulties associated with the MunchaLunch software and concurrent fundraisers. Members discussed stale-dated cheques and the classroom discretionary funds. Ying H. confirmed she will remind teachers about the classroom discretionary funds, potentially as a posted sheet in the school staff room, and will, with Inesa F., review all outstanding cheques.

ACTION: Ying H. to remind teachers of the availability of the classroom discretionary funds.

ACTION: Ying H. and Inesa F. to review all outstanding cheques.

3.4. Fundraising Coordinator's Report

Penny N. provided a report.

3.4.1. 2021 Purdys Debrief & 2022 Purdys Update

Karma W. provided a status update on the 2022 Purdys fundraiser, confirming that reminders will be shared with the school community. Karma W. said the March fundraiser typically earns less revenue than the December fundraiser and that she will coordinate the chocolate distribution with Penny N.

3.4.2. 2022 Spiritwear Update

Penny N. provided an update. Members discussed the timing of the fundraiser, agreeing it should be postponed to a June 2022 delivery date (to align with track and field events and to separate it from other

fundraisers and activities). Members approved the design and asked that both sweatshirts and t-shirts be included as options, if possible.

ACTION: Penny N. to work towards a June 2022 delivery date for the spiritwear fundraiser, asking Liz D. to include both sweatshirts and t-shirts if possible and with the presented design.

3.4.3. 2022 Art Cards Update

Penny N. provided an update on the 2022 Art Cards project, including planned timelines. Members agreed communication to the school community about this project is important, including what it is and the importance of returning artwork by the specified dates. Members agreed that it would be useful to share samples, such as on Facebook, and Karma W. confirmed there are extra cards in the office that could be put on display outside of the school.

ACTION: Penny N. to move forward with the stated timelines for the 2022 Art Cards project and work with Nataliya K. to share detailed information with the school community.

3.4.4. Selkirk Rocks the Heart & Teacher Appreciation Update

Penny N. provided an update. Members agreed Selkirk Rocks the Heart should be an annual event and that, in the future, rocks should be dispersed each day (rather than all at once).

ACTION: Melaina H. to add "Selkirk Rocks the Heart" to the 2022 - 2023 calendar of events.

3.4.5. Hot Lunch Update

Cheryl B. provided an update, reporting that hot lunch will increase to four days a week in term three with an expanded menu and that a new pizza vendor had to be sourced in response to the Boston Pizza closure.

3.5. Academic & Administrative Report

Cheryl B. provided information shared in advance by Erin H., including an update on the labyrinth construction and the hope for in-person events later in the year. Members discussed fundraising guidelines, agreeing the Group typically does not raise funds for specific projects. Members agreed specific project fundraising could be done by a subcommittee or through the biannual school auction. Cheryl B. confirmed she will find out if an auction is being considered for this year.

ACTION: Cheryl B. to report back to the Selkirk Parent Group whether an auction is being considered for this year.

4.0 Adjournment

4.1. Next Meeting

Cheryl B. reported that the next meeting will be held on March 15, 2022 at 7 p.m. by Zoom videoconference. The meeting was adjourned at 8:10 p.m.