

SPG MEETING MINUTES



MEETING INFORMATION

Date and Time: Thursday, December 9, 2021; 7:04 to 7:42 p.m.

Location: Zoom Videoconference

Attendees: Cheryl B., Meghan N., Inesa F., Melaina H., Erin H., Shelly P., Kylie B., Shanna P. and Ted D.

1.0 Call to Order

Cheryl B., Chair of the Selkirk Parent Group, called the December 9, 2021 meeting to order at 7:04 p.m.

1.1. Introductions

Members agreed introductions were not necessary as all members were familiar with one another.

1.2. Review and Adopt Agenda

Meghan N. asked that "Cleaning Staff & Legion Recognition" be added to the agenda and under Business Arising. The agenda was reviewed and adopted as amended.

1.3. November 16, 2021 SPG Meeting Minutes

Meghan N. motioned that the November 16, 2021 minutes be approved as presented. The motion was seconded by Kylie B. and approved unanimously.

2.0 Business Arising

2.1. Angel & Teacher Gifts

Meghan N. presented highlights from the 2021 Angel Gifts program. Cheryl B. referenced a new Post-Event Assessment Form and process, confirming the information collected will help assess fundraising and community efforts and determine which initiatives are continued in future years. Melaina H. said the form was available in the Selkirk Parent Group's Google Drive.

Meghan N. provided an update on the 2021 Teacher Gifts program, stating that donations are typically made close to the deadline. Meghan N. suggested the Group consider extending the deadline to Tuesday, December 14, 2021 and sending a schoolwide reminder email, to which members agreed. Meghan N. confirmed she will complete a Post-Event Assessment Form on the 2021 Teacher Gifts program.

ACTION: Karma W. and Meghan N. to coordinate a school-wide email (to be sent by Laura B.), stating that the Teacher Gifts deadline will be extended to Tuesday, December 14, 2021.

ACTION: Meghan N. to complete a Post-Event Assessment Form on the 2021 Teacher Gifts program.

Members agreed the cost of cards for the 2021 Teacher Gifts program should be funded by the Selkirk Parent Group.

Cheryl B. motioned that the cost of cards for the Teacher Gifts program be paid from the Selkirk Parent Group's support fund and at an estimated \$119.80. The motion was seconded by Kylie B. and approved unanimously.

2.2. Cleaning Staff & Legion Recognition

Members discussed possible recognition for the cleaning staff and for the legion, including chocolates and child-signed cards. Cheryl B. confirmed she will lead this project and will first determine the number of individuals that need to be recognized before reaching out to other members for assistance.

ACTION: Cheryl B. to lead recognition efforts for the cleaning staff and the legion.

Members spoke positively about the recent Community Education Night and asked Melaina H. to add the topic to the January 18, 2022 meeting agenda for debrief.

ACTION: Melaina H. to add "Community Education Night Debrief" to the January 18, 2022 meeting agenda.

3.0 New Business

There was no new business to discuss.

4.0 Adjournment

4.1. Next Meeting

Ted D. thanked the Group for their work in 2021. Cheryl B. reported that the next meeting will be held on January 18, 2022 at 7 p.m. by Zoom videoconference. The meeting was adjourned at 7:42 p.m.