

SPG MEETING MINUTES



MEETING INFORMATION

Date and Time: Tuesday, April 19, 2022; 7:02 to 7:52 p.m.

Location: Zoom Videoconference

Attendees: Cheryl B., Kylie B., Melaina H., Ying H., Robin K., Shanna P., Echo K., Meghan N., Estelle K., Cassie P., Erin H. and Noel L.

1.0 Call to Order

Cheryl B., Chair of the Selkirk Parent Group, called the April 19, 2022 meeting to order at 7:02 p.m.

1.1. Introductions

Members provided introductions.

1.2. Review and Adopt Agenda

Cheryl B. asked that "Teacher Appreciation Day" be added under New Business. The agenda was reviewed and adopted as amended.

1.3. March 15, 2022 SPG Meeting Minutes

Cheryl B. motioned that the March 15, 2022 minutes be approved as presented. The motion was seconded by Echo K. and approved unanimously.

2.0 Business Arising

2.1. Action Item Review

Members reviewed the status of outstanding action items.

2.2. In-Person Events

Members discussed the upcoming Freezies on the Green event, confirming that no permit is required and that, in prior years, it was organized by the preschool/kindergarten classroom representatives. Members talked about lessons learned and Meghan N. said she will share with the Secretary notes from the last event. Cheryl B. confirmed she will email the Chickadee, Eagle and Hummingbird classroom representatives to solicit interest in leading the event, and Erin H. said she can support the classroom representatives, as for many this will be their first Freezies on the Green event. Kylie B. offered to support Cheryl B. in issuing the email.

ACTION: Cheryl B. to, with Kylie B.'s support, email Chickadee, Eagle and Hummingbird classroom representatives to solicit interest in leading the Freezies on the Green event.

Members discussed the Welcome Back Barbeque and timelines, with Erin H. confirming that members should now be applying for the permit and working to secure the grill from Jenner Chevrolet. Members discussed assigning an event lead, potentially the grade five and six classes, and calling for volunteers through the upcoming newsletter. Members discussed the Spaghetti Social timelines, and Cheryl B. asked members to contact her with the names of individuals who may be interested in leading either the Welcome Back Barbeque or the Spaghetti Social events.

2.3. SPG Marketing Brainstorm

Cheryl B. said the SPG still needs a Marketing & Communications Coordinator and asked members to reach out directly with any potential leads.

3.0 New Business

3.1. Chair Report

Cheryl B. provided a report.

3.1.1. May 17, 2022 Elections

Cheryl B. confirmed that a spring election will not be held as: a) the Guidelines are still being drafted (which will determine the election timing and any deviations from the current fall schedule); and b) that there are likely no positions that need to be filled prior to the end of the school year. Kylie B. and Cheryl B. agreed to meet to discuss increased responsibilities for the Vice Chair position.

ACTION: Kylie B. and Cheryl B. to meet to discuss increased responsibilities for the Vice Chair position.

3.1.2. Teacher Appreciation Day

Meghan N. shared her idea for marking Teacher Appreciation Day: each student brings in a flower or piece of greenery to contribute to a classroom bouquet. Members voiced support for the idea, and Meghan N. confirmed she will send an email to classroom representatives. Cheryl B. asked the Secretary to add this activity to the annual Calendar of Events.

ACTION: Meghan N. to send an email to classroom representatives about Teacher Appreciation Day and the idea to have students contribute to a classroom bouquet.

ACTION: Melaina H. to add "Teacher Appreciation Day" to the 2022 - 2023 Calendar of Events.

3.2. Vice Chair Report

Kylie B. provided a report, confirming that information about the Community Education Night video recording has now been shared with the school community.

3.3. Treasurer's Report

Ying H. provided a report and Erin H. confirmed that either her or Noel L. will post another reminder in the staffroom about the availability of classroom discretionary and special request funds.

ACTION: Erin H. or Noel L. to post another reminder in the staffroom about the availability of classroom discretionary and special request funds.

Ying H. confirmed with members that teachers can either pay for activities upfront, requesting reimbursement from the SPG afterwards, or suppliers can be paid directly by the SPG.

3.4. Fundraising Coordinator's Report

In the absence of the Fundraising Coordinator, Cheryl B. provided an update on the Art Cards project. Noel L. confirmed that she will report back to Cheryl B. as to whether the school still receives partial proceeds for orders of historical Art Card items.

ACTION: Noel L. to report back to Cheryl B. as to whether the school still receives partial proceeds for orders of historical Art Card items.

Melaina H. provided a Spiritwear update, on the behalf of Liz D. Erin H. noted that the delivery date, June 10, 2022, is also grad so the date will need to be adjusted if distribution assistance from administrative staff is required.

ACTION: Melaina H. to confirm with Liz D. and Penny N. if administrative staff assistance with the Spiritwear distribution is required and if adjustments should be made to the June 10, 2022 delivery date.

3.5. Academic & Administrative Report

Erin H. provided a report and shared high-level plans for the June 18, 2022 40th anniversary event. Erin H. said that a mini track and field experience is being planned for May 2022, and Meghan N. and Cheryl B. offered to lend support if required.

Robin K. provided an update on the non-SPG auction event, reporting that her and Shanna P. met with Penny B. the week prior and that a May 13, 2023 date has been selected. Robin K. shared the event's theme, '80s prom, and that volunteers and sponsors will be solicited in January 2023.

4.0 Adjourment

4.1. Next Meeting

Cheryl B. reported that the next meeting will be held on May 17, 2022 at 7 p.m. by Zoom videoconference. The meeting was adjourned at 7:52 p.m.