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**Effective Date: January 1, 2018**

**Pacific Montessori Society  
Sibling Discount Policy**

**1.0 Policy Statement**

Selkirk Montessori School offers a discount for the siblings of students enrolled at the school. The amounts of the tuition fee discount are outlined in the school's Schedule of Fees. The discount calculation is based on the student with the lowest tuition and applied to the oldest student's tuition (applies to base tuition only). If a sibling should leave Selkirk Montessori School, the remaining sibling(s) tuition will be recalculated.

The Pacific Montessori Society reserves the right to adjust the Schedule of Fees, including the rates for sibling discounts annually as a part of its budgeting process.

**2.0 Policy Rationale**

Selkirk Montessori School recognizes that its community is better enhanced when Siblings can attend Selkirk together. The school community becomes stronger when entire families are involved.

To this end, the Pacific Montessori board includes within the fee structure an identified sibling discount for households with multiple siblings attending Selkirk Montessori School.

In keeping with the Montessori values and philosophy of creating an inclusive and diverse community, and in an effort to allow potential students and their families to have access to and the choice of Selkirk Montessori School, the Pacific Montessori Society Board of Directors is maintaining a tuition discount where multiple siblings attend the school.

**3.0 Policy in full**

The tuition discount rate for siblings enrolled at Selkirk Montessori School is as follows:

- The previous discounts of 18% and 36% will carry over for families with children registered at Selkirk for the 2015-2016 school year and earlier.
- The current rate for sibling discounts will be published in the school's Schedule of Fees.
- The discount applies to the tuition fee only as set out in the School's Schedule of Fees. There is no discount for the application or enrolment fee or other extras and other charges.
- The discount only applies while multiple siblings are enrolled in the school.
- The School requires legal proof that a student is eligible for the sibling tuition discount.
- There is no need for families to apply for the sibling discount. The discount will be applied and disclosed in the Tuition Fee invoice sent to the family.
- Families may contact the school's administration if it feels that its sibling discount was incorrectly calculated.

#### 4.0 Definitions

**“Sibling”** – One or more individuals having at least one common guardian and/ or biological or adoptive parent.

**“Family”** – In addition to the standard definition of a nuclear family or a single-parent family, for the purposes of this policy, a family may consist of a situation in which one or more siblings reside with one parent, and one or more siblings reside with another parent; or one or more siblings reside in the care of a third party.

**“Blended Family”** – A blended family consists of a situation in which siblings of one parent are not related in a biological or adopted way with siblings of another parent, although all siblings reside in the same household.

A **“legal guardian”** has the legal authority (and the corresponding duty) to care for the personal interests of the individual. The relationship between the parents and the individual may remain. Guardianship can arise in a number of ways including:

- election by the incompetent (power of attorney);
- appointment by the court (judicial court order);
- assumption of the role of guardian without legal authority (guardianship role simply assumed by another party).

A parent is considered the guardian for their minor child. The birth certificate showing parentage is sufficient evidence.

## **5.0 Procedure**

- Annually, the board will review and reconfirm the sibling discount levels as part of the overall budget, tuition and fees review process.
- Selkirk Montessori School's administration will produce a report annually to the board on the cost and benefit of this policy. The template for this report is provided in Appendix A.

**Approved: January 15, 2018**

Approved

**Sibling Discount Policy**  
**Annex A: Annual report to the board**

Appendix A.



School Year \_\_\_\_\_

Date \_\_\_\_\_

Total number of families participating in the sibling discount program \_\_\_\_\_

% of Sibling discount	# of students	Total Tuition before Discount	Tuition after discount	Difference
15%				
30%				
18%				
36%				
Total				